

SIGN IN SHEET

IFB PMB-2010-18	FURNISH REFUSE COLLECTION SERVICES FOR VARIOUS STATE AND FEDERAL LOW INCOME PUBLIC HOUSING COMPLEXES UNDER ASSET MANAGEMENT PROJECT 46 ON THE ISLAND OF HAWAII
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INSTRUCTIONS

Please fill out this sheet and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference:	<u>Wednesday, November 17, 2010, 9:00 a.m.</u> at the HPHA, Building G Conference Room, 1002 North School Street, Honolulu, Hawaii 96817.		
Bid Offer Form Due Date:	Due before <u>10:00 a.m. HST on December 8, 2010</u> at the HPHA, Contract & Procurement Office, 1002 North School Street, Building D, Honolulu, HI 96817.		
Bid Opening:	Wednesday December 8, 2010	At 10:15 a.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.	
Date: _____			
Company: _____			
Address: _____			
Phone #: _____		Cell #: _____	
Fax #: _____			
Contact Person: _____			

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate | |

The following shall be submitted prior to start of contract, no later than January 5, 2011:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____ | |